Special Education Data Reporting

Indicator 11 Overview

**Frontline IEP entries will be done through Process Tracking**

**ClearTrack entries will be done through Referral Area and Individual Meeting Outcome**

Indicator 11 measures the percent of children with parental consent to evaluate, who were evaluated within State established timelines.  Initial evaluations of preschool children to determine eligibility for special education services must be completed within 60 calendar days of consent of the parent to conduct the evaluation.

 Initial evaluations of school-age children must also be completed within 60 calendar days of a parent’s consent for evaluation.  This indicator is a measure of the extent to which the school district’s Committee on Preschool Special Education (CPSE) and/or Committee on Special Education (CSE) act upon referrals within the timelines.

**EVENT TYPE CODES (Field #5 in the Special Education Events Template):**

|  |  |  |
| --- | --- | --- |
| **Timely evaluation of preschool students for special education (SPP Indicator 11)** | | |
| **Code** | **Name** | **Description for Use in Level 2** |
| CPSE01 | Initial referral to CPSE | Initial referral to CPSE |
| CPSE02\* | Parental consent to evaluate | Parental consent to evaluate |
| CPSE03 | CPSE meeting at which evaluation results are discussed  (all evaluations are completed) | CPSE meeting |

|  |  |  |
| --- | --- | --- |
| **Timely evaluation of school age students for special education (SPP Indicator 11)** | | |
| **Code** | **Name** | **Description for Use in Level 2** |
| CSE01 | Initial referral to CSE | Initial referral to CSE |
| CSE02\* | Parental consent to evaluate | Parental consent to evaluate |
| CSE03 | CSE meeting at which evaluation results are discussed  (all evaluations are completed) | CSE meeting |

**#1 - Preschool and School-Age Students with Disabilities** **Least Restrictive Environment Codes**

**Located in State Reporting Section of Frontline IEP**

**PRIMARY SETTING CODES (Field #44 in Special Education Snapshot Template)  
(See definition of these settings)**

**Preschool Settings:**

|  |  |
| --- | --- |
| **Code** | **Description** |
| PS04 | Separate Class |
| PS05 | Separate School |
| PS06 | Residential Facility |
| PS07 | Home |
| PS08 | Service Provider Location or some other location that is not in any other code |
| PS09 | Attending a regular early childhood program for 10 or more hours a week and receiving the majority of hours of special education and related services in the regular early childhood program |
| PS10 | Attending a regular early childhood program for 10 or more hours a week and receiving the majority of hours of special education and related services in some other location. |
| PS11 | Attending a regular early childhood program for less than 10 hours a week and receiving the majority of hours of special education and related services in the regular early childhood program |
| PS12 | Attending a regular early childhood program for less than 10 hours a week and receiving the majority of hours of special education and related services in some other location |

**#2 -Special Education Data Reporting**

**Located in State Reporting Section of Frontline IEP**

**Preschool Primary Service Code   
(Field #31 in Special Education Snapshot Template):**

|  |  |
| --- | --- |
| **Code** | **Description** |
| SVC01 | Related services only |
| SVC02 | Special Education Itinerant Teacher (SEIT) only |
| SVC03 | Related services and SEIT services |
| SVC04 | Half-day (2.5 hours or less) Special Class program in integrated setting |
| SVC05 | Half-day (2.5 hours or less) Special Class program in segregated setting |
| SVC06 | Full-day (more than 2.5 up to 3 hours) Special Class program in integrated setting |
| SVC07 | Full-day (more than 2.5 up to 3 hours) Special Class program in sOctober 22, 2015 |
| SVC08 | Full-day (more than 3 up to 4 hours) Special Class program in integrated setting |
| SVC09 | Full-day (more than 3 up to 4 hours) Special Class program in segregated setting |
| SVC10 | Full-day (more than 4 hours) Special Class program in integrated setting |
| SVC11 | Full-day (mote than 4 hours) Special Class program in segregated setting |
| SVC12 | Residential program |

**Special Education Event Reason Codes**

**REASON CODES** (Field # 20 in Special Education Event Template)

|  |  |  |
| --- | --- | --- |
| **Reasons for delay in evaluating preschool students (past 60 calendar days from the date of receipt of parental consent to evaluate to date of CPSE meeting at which evaluation results are discussed) for special education eligibility.  (SPP Indicator 11)** | | |
| **Code** | **Name** | **Description for Use in Level 2** |
| CPSER01 | Parents withdrew referral or consent to evaluate (C) | Parents withdrew referral or consent to evaluate (C) |
| CPSER02 | Student moved out of the district (C) | Student moved out of the district (C) |
| CPSER03 | Student died (C) | Student died (C) |
| CPSER04 | An approved evaluator was not available to provide a timely evaluation (NC) | An approved evaluator was not available to provide a timely evaluation (NC) |
| CPSER05 | Delays in making contact with parents to schedule the evaluation. (There is documentation of repeated attempts to make contact) (C) | Documented delays in making contact with parents to schedule the evaluation (C) |
| CPSER06 | Parents cancelled the scheduled evaluation and/or selected another approved evaluator (C) | Parents cancelled the scheduled evaluation and/or selected another approved evaluator (C) |
| CPSER07 | Parents refused or repeatedly did not make the child available for evaluation (C) | Parents refused or repeatedly did not make the child available for evaluation (C) |
| CPSER08 | Evaluator delays in completing the evaluation (NC) | Evaluator delays in completing the evaluation (NC) |
| CPSER09 | Extended time line met for student who transferred to this school district after the evaluation period. Parent and school district agreed in writing to the extended time period. (C) | Extended time line met for student who transferred to this district after eval period began (C) |
| CPSER10 | Delays in scheduling CPSE meetings (NC) | Delays in scheduling CPSE meetings (NC) |
| CPSER11 | Evaluations Completed within 60 days (C) | Eval completed on time or meeting postponed solely due to parents documented request or emergency |

|  |  |  |
| --- | --- | --- |
| **Reasons for delay in evaluation of school-age students (past 60 calendar days from the date of receipt of parental consent to evaluate to date of CSE meeting at which evaluation results are discussed) for special education eligibility.  (SPP Indicator 11)** | | |
| **Code** | **Name** | **Description for Use in Level 2** |
| CSER01 | Parents withdrew referral or consent to evaluate (C) | Parents withdrew referral or consent to evaluate (C) |
| CSER02 | Student moved out of the district (C) | Student moved out of the district (C) |
| CSER03 | Student died (C) | Student died (C) |
| CSER04 | Evaluator was not available to provide a timely evaluation (NC) | Evaluator was not available to provide a timely evaluation (NC) |
| CSER05 | Delays in making contact with parents to schedule the evaluation. (There is documentation of repeated attempts to make contact) (C) | Documented delays in making contact with parents to schedule the evaluation (C) |
| CSER06 | Parents refused or repeatedly did not make the child available for evaluation (C) | Parents refused or repeatedly did not make the child available for evaluation (C) |
| CSER07 | Evaluator delays in completing the evaluation (NC) | Evaluator delays in completing the evaluation (NC) |
| CSER08 | Extended time line met for student who transferred to this school district after the evaluation period. Parent and school district agreed in writing to the extended time period. (C) | Extended time line met for student who transferred to this district after eval period began (C) |
| CSER09 | Delays in scheduling CSE meetings (NC) | Delays in scheduling CSE meetings (NC) |
| CSER10 | Evaluations Completed within 60 days (C) | Eval completed on time or meeting postponed solely due to parents documented request or emergency (C) |