District Data Coordinator Series

Session IV

Daily Attendance

Daily Attendance Deadlines

➢ NYS Data Due Deadline: Student Daily Attendance Due up to date
  - Last day to validate in Level 0 and send to Level 1: Thursday, May 12, 2022 by 11:00

➢ PEBT benefits may be issued again from the 21-22 School Year

➢ Chronic Absenteeism and Suspension Data for Accountability

Day Calendar

➢ Level 0>Reports Data Quality

Optional Month Filter:

Report Criteria:
-Grade Levels Excluded: Pre-School/Pre-K
-Total Instructional Days count highlighted in **Red** when less than 180 days found
-Super Conf Full Day count highlighted in **Red** when more than 4 days found

Grade (a)	Inst. Day (b)	Make-up Day (c)	Late Arrv/Early Dism. (d)	Rgnts Attend. (e)	Teacher only Day (f)	Holiday (g)	Weather Day (h)	Emergency Day (i)	Strike (j)	Rgnts No Attend. (k)	Super Conf Full Day (l)	Other (m)	Total Instructional Days (b,c,d,e)	Total Non-Instructional Days (f-m)	Pub health/inst	Pub health/no inst
01	180	0	0	0	0	8	2	0	0	0	4	171	180	185	0	0
02	180	0	0	0	0	8	2	0	0	0	4	171	180	185	0	0
03	180	0	0	0	0	8	2	0	0	0	4	171	180	185	0	0
04	180	0	0	0	0	8	2	0	0	0	4	171	180	185	0	0
05	180	0	0	0	0	8	2	0	0	0	4	171	180	185	0	0
13	180	0	0	0	0	8	2	0	0	0	4	171	180	185	0	0
KF	180	0	0	0	0	8	2	0	0	0	4	171	180	185	0	0

Grade (a)	Inst. Day (b)	Make-up Day (c)	Late Arrv/Early Dism. (d)	Rgnts Attend. (e)	Teacher only Day (f)	Holiday (g)	Weather Day (h)	Emergency Day (i)	Strike (j)	Rgnts No Attend. (k)	Super Conf Full Day (l)	Other (m)	Total Instructional Days (b,c,d,e)	Total Non-Instructional Days (f-m)	Pub health/inst	Pub health/no inst
06	180	0	0	0	0	8	2	0	0	0	4	171	180	185	0	0
07	173	0	0	0	0	8	2	0	0	7	4	171	173	192	0	0
08	173	0	0	0	0	8	2	0	0	7	4	171	173	192	0	0
09	172	0	0	0	0	8	2	0	0	8	4	171	172	193	0	0
10	172	0	0	0	0	8	2	0	0	8	4	171	172	193	0	0
11	172	0	0	0	0	8	2	0	0	8	4	171	172	193	0	0
12	172	0	0	0	0	8	2	0	0	8	4	171	172	193	0	0
13	180	0	0	0	0	8	2	0	0	0	4	171	180	185	0	0
14	173	0	0	0	0	8	2	0	0	7	4	171	173	192	0	0

Day Calendar

➢ Total Instructional Days ≠ Session Days

- Instructional Days are days when all students are expected to be in attendance for school

- 180 Sessions Days: Required by NYS and used for State Aid
  - Total Instructional Days + Supt. Conference Full Days+ Regents No Attendance Days

Student Daily Attendance

➢ Level 0>Reports>Information/ Warning Reports>Stu/Daily/Attend

- DA2323 - A State Attendance Code of (PRSNT-IN or T-IN) has been reported with a State Attendance Code of OSS (Out-of-school suspension) of ISS (In-School-Suspension) for this student on 2022-01-27 – Please review
  - Review the discipline record and school policy for OSS/ISS: only full day OSS and ISS are required to report
  - Review if student has an absentee reason on the same day as the suspension and is it set up correctly to extract

Chronic Absenteeism

Data Refresh Date: Mar 5, 2022
Attendance Through: Feb 26, 2022
Last Attendance Date Loaded: Feb 2, 2022

Student Subgroup (accountability subgroups are marked with an asterisk (*))	Elementary/Middle Level Chronic Absenteeism for Accountability (Grades 1-8 & Ungraded Age Equivalent Students)			High School Level Chronic Absenteeism for Accountability (Grades 9-12 & Ungraded Age Equivalent Students)		
	Number of Students Enrolled 10 or More Instructional Days** (a)	Students Absent 10% or More of Enrolled Instructional Days (b)	Percentage of Students Chronically Absent (c) = ((b)/(a))*100	Number of Students Enrolled 10 or More Instructional Days** (d)	Students Absent 10% or More of Enrolled Instructional Days (e)	Percentage of Students Chronically Absent (f)=((e)/(d))*100
*All Students	469	437	93.2%	274	262	95.6%
Female	221	202	91.4%	126	123	97.6%
Male	248	235	94.8%	148	139	93.9%
*American Indian/Alaska Native	1	1	100.0%	0	0	0.0%
*Black	1	1	100.0%	2	2	100.0%

Student ID	NYSSIS ID	Student Name	Location	Grade	Gender	Ethnicity	Economically Disadvantaged	ELL Eligible	Former ELL	ELL Duration	Disability	Former SWD	Days Enrolled	Days Absent	Percent Absent
													103	16	15.5%
													103	19	18.4%
													103	25	24.3%
													103	14	13.6%
											Learning Disability		103	39	37.9%
													103	12	11.7%
													103	14	13.6%
											Emotional Disturbance		45	32	71.1%

EDUCATIONAL TECHNOLOGY SERVICE
Genesee Valley/Wayne-Finger Lakes

EDUTECH

Staff Out of Certification

Teacher Out of Certification

➢ Last Day to Lock Level 0: Thursday, May 12 for Staff Snapshot, Staff Assignment, Course Instructor Assignment and Student Class Entry Exit

➢ Data should be current to date

➢ Used for federal reporting and official teacher certification match

Verify Course Instructor Assignment

Course/Instr/Assign Report Choices: | Run Verification Rpt

- Dist. Import Errors (Error Rpt #1)
- Dist(s) Summary
- Dist. School Summary
- Dist. Upload Log Dates
- Import Log
- Lock History
- View Verif. Errors (Error Rpt #2)
- Unlock History
- Course Roster By Teacher
- Import Message Log

Import Message Log Records. (Showing Last 500 Only)

Import Type:	Loc. Code:	Import Date/Time:	Import User:	Import Message:
Auto-Import	NA	3/7/2022 9:16:10 AM	Auto-Import	Blank Inst. ID or Inst. ID only containing zero(s) found: Course Code- 0303; Section Code- 10; Location- 0001
Auto-Import	NA	3/7/2022 9:16:10 AM	Auto-Import	Blank Inst. ID or Inst. ID only containing zero(s) found: Course Code- 0303; Section Code- 13; Location- 0001
Auto-Import	NA	3/7/2022 9:16:10 AM	Auto-Import	Blank Inst. ID or Inst. ID only containing zero(s) found: Course Code- 0303; Section Code- 14; Location- 0001
Auto-Import	NA	3/7/2022 9:16:10 AM	Auto-Import	Blank Inst. ID or Inst. ID only containing zero(s) found: Course Code- 0303; Section Code- 16; Location- 0001
Auto-Import	NA	3/7/2022 9:16:10 AM	Auto-Import	Blank Inst. ID or Inst. ID only containing zero(s) found: Course Code- 0303; Section Code- 9; Location- 0001

➢Level 0>Reports>Course Instructor Assignment>Import Message Log

EDUCATIONAL TECHNOLOGY SERVICE
Genesee Valley/Wayne-Finger Lakes

EDUTECH

Verify Course Instructor Assignment

Course/Instr/Assign Report Choices: Run Verification Rpt

| ⬤ Dist. Import Errors (Error Rpt #1) | ⬤ Dist(s) Summary | ⬤ Dist. School Summary | ⬤ Dist. Upload Log Dates | ⬤ Import Log |
| ⬤ Lock History | ⬤ View Verif. Errors (Error Rpt #2) | ⬤ Unlock History | ⬤ Course Roster By Teacher | ⬤ Import Message Log |

Staff listing for district -

Staff ID: (Click on ID to view students)	Staff Last Name:	Staff First Name:	Student Record Cnt:	Staff Location:	A/I/D:	Title:
001810581			0		A	TEACHER
001835501			0		A	TEACHER
002223704			0		A	TEACHER
002152636			0		A	TEACHER
003537680			0		A	TEACHER
002405352			0		A	TEACHER
002044343			0		A	TEACHER
002281213			0		A	TEACHER
001808319			0		A	TEACHER

➢ Level 0>Reports>Course Instructor Assignment>Course Roster by Teacher

Verify Course Instructor Assignment

> Level 0>Reports>Course Instructor Assignment>Course Roster by Teacher

Verify Course Instructor Assignment

Information/Warning Reports

Any findings displayed in these reports represent possible problems that should be researched. Nothing in these reports will ever prevent any data from being sent to Level 1. The 'Download All Records' button allows you to download all records for the selected data type for the current district and school year.

Select Data Type (capitalized types indicate active info checks exist):

COURSE/INSTR/ASSIGN   **Run Report**   Download All COURSE/INSTR/ASSIGN Records

○ .txt
○ .csv

5 Course/Instr/Assign information error(s).

☐ Show Distinct Information Messages Only

Inst. ID:	Last Name:	First Name:	Loc. Code:	Potential Problem?
002118806			0004	CI8029: Instructor End Date missing or later than Staff Snapshot Exit Date (2021-09-24) – Please review.
002118806			0004	CI8029: Instructor End Date missing or later than Staff Snapshot Exit Date (2021-09-24) – Please review.
002118806			0004	CI8029: Instructor End Date missing or later than Staff Snapshot Exit Date (2021-09-24) – Please review.

➢ Level 0>Reports>Information Warning Reports>Course Instructor Assignment

EDUCATIONAL TECHNOLOGY SERVICE
Genesee Valley/Wayne-Finger Lakes

EDUTECH

Reporting Instructional Staff

➢ L2RPT

- SIRS-320 Staff Snapshot Verification

- SIRS-318 Staff Assignment Verification

- SIRS-329 Staff Certification Report

Teacher Out of Certification

➢ L2RPT SIRS-328 Staff Out of Certification Verification Report

Location Name - a -	Name - b -	Staff ID - c -	Course Code - d -	Course Name - e -	Course Section - f -	Local Course Name - g -	Primary Lang - h -	Certified - i -	Charter Exemption - j -	FTE - k -	Primary Ind - l -	Special Ed Ind - m -	ENL Ind - n -	Incidental - o -
			03003	Environmental Science	S520-1	ENVIRONMENTAL SCIENCE	ENG	No	No	1	Yes	No	No	No
			03003	Environmental Science	S520Remote-1	ENVIRONMENTAL SCIENCE - Remote	ENG	No	No	1	Yes	No	No	No
			19151	Teaching Profession	S545-1	INTRO TO EDUCATION	ENG	No	No	1	Yes	No	No	No
			03001	Earth Science	S200-5	EARTH SCIENCE	ENG	No	No	1	Yes	No	No	No
			03001	Earth Science	S200-6	EARTH SCIENCE	ENG	No	No	1	Yes	No	No	No
			51046	Reading (grade 6)	6-READ IN	Reading 6	ENG	No	No	1	Yes	No	No	No

Student Class
Grade Detail

Student Class Grade Details

➢Do Report:

- Records for students who are rostered in classes taught by your district staff

- Records for all students K-12 who have a student class entry exit record

- Summer School Student Class Grade Detail for students who take course(s) to make up incomplete or failed course credit and those who earn graduation credit or final grade that need to go on their transcript (use Credit Recovery code)

Student Class Grade Details

➢ Do **NOT** Report:

- Records for courses that students take at BOCES

- Records that meet all of the below criteria
    - No grade or outcome awarded for the class;
    - No credit is earned for the class; and
    - Linkage is not reflected on the student's report card or transcript

Student Class Grade Details

➢Tips

- SMS (Student Management Systems) may default all elementary students to extract with a pass record and need editing if a student is not going to pass

- SMS may be basing the secondary pass or fail indicator on the final average of the course even though final average isn't used by NYS

Student Class Grade Details

➢Level 0>Information/Warning Reports/Student Class Grade Detail

Student Class Grade Details

➢ SchoolTool>Counseling>Course History

Level 2 Reports

Level 2 Reports

➢ L2RPT: SIRS-653 Annual Regents Examinations

Regents Common Core Algebra I		Number of Student Scoring**						Percentage of Tested Students Scoring**					Public Health Emergency (PHE) Exempt***				
Student Subgroup (accountability subgroups are marked by an asterisk(*))	Number Tested(a)	Performance Level 1(b)	Performance Level 2(c)	Performance Level 3(d)	Performance Level 4(e)	Performance Level 5(f)	Performance Level 1(g) (b)/(a)*100	Performance Level 2 (h) (c)/(a)*100	Performance Level 3 (i) (d)/(a)*100	Performance Level 4 (j) (e)/(a)*100	Perfomance Level 5 (k) (f)/(a)*100	PHE Exempt(l)	Number PHE Exempt & Tested (m)	Number PHE Exempt & Not Tested (n)	Percent PHE Exempt & Tested(o) (m)/(l)*100	Percent PHE Exempt & Not Tested(p) (n)/(l)*100
All Students *	25	5	7	10	3	0	20.0%	28.0%	40.0%	12.0%	0.0%	41	20	21	48.8%	51.2%
Female	10	2	2	4	2	0	20.0%	20.0%	40.0%	20.0%	0.0%	23	9	14	39.1%	60.9%
Male	15	3	5	6	1	0	20.0%	33.3%	40.0%	6.7%	0.0%	18	11	7	61.1%	38.9%
Black *	2	1	0	1	0	0	50.0%	0.0%	50.0%	0.0%	0.0%	1	1	0	100.0%	0.0%

➢ If multiple administrations of the same assessment were taken, the assessment on which the student earned the highest performance level is displayed

➢ **Includes students reported with a valid score on a Regents assessment even if they were also reported with an exemption for that assessment

➢ ***Public Health Emergency (PHE) Exempt is the total count of students reported as Exempt for the assessment, whether or not they also took the Regents examination

EDUCATIONAL TECHNOLOGY SERVICE
Genesee Valley/Wayne-Finger Lakes

EDUTECH

Level 2 Reports

➢ L2RPT: SIRS-204 Total Cohort Assessment Report

Student Subgroup accountability subgroups are marked with an asterisk (*))	Number of Students**								Percentage of Total Cohort**							Public Health Emergency (PHE) Exempt***				
	Cohort Enrollment (a)	Not Tested (b)	Tested (c)	Scoring at level 1 (d)	Scoring at level 2 (e)	Scoring at level 3 (f)	Scoring at level 4 or 5 (g)	Receiving Regents Credit for an Approved Alternative (h)	Not Tested ((b)/(a))*100 (i)	Tested ((c)/(a))*100 (j)	Scoring at level 1 ((d)/(a))*100 (k)	Scoring at level 2 ((e)/(a))*100 (l)	Scoring at level 3 ((f)/(a))*100 (m)	Scoring at level 4 or 5 ((g)/(a))*100 (n)	Receiving Regents Credit for an Approved Alternative ((h)/(a))*100 (o)	PHE Exempt Total (p)	Number PHE Exempt & Tested (q)	Number PHE Exempt & Not Tested (r)	Percent PHE Exempt & Tested (s)= (q/p)*100	Percent PHE Exempt & Not Tested (t)= (r/p)*100
*All Students	53	14	39	1	2	4	32	0	26.4%	73.6%	1.9%	3.8%	7.5%	60.4%	0.0%	16	5	11	31.2%	68.8%
Female	26	6	20	1	1	1	17	0	23.1%	76.9%	3.8%	3.8%	3.8%	65.4%	0.0%	6	2	4	33.3%	66.7%
Male	27	8	19	0	1	3	15	0	29.6%	70.4%	0.0%	3.7%	11.1%	55.6%	0.0%	10	3	7	30.0%	70.0%

➢ If multiple administrations of the same assessment were taken, the assessment on which the student earned the highest performance level is displayed

➢ **Includes students reported with a valid score on a Regents assessment even if they were also reported with an exemption for that assessment

➢ ***Public Health Emergency (PHE) Exempt is the total count of students reported as Exempt for the assessment, whether or not they also took the Regents examination

Level 2 Reports

➤ L2RPT: SIRS-670 Regents in Lieu of NYSTP

Regents 8 Math	Number Tested					Percent Tested				Public Health Emergency (PHE) Exempt**				
Student Subgroup (accountability subgroups are marked by an asterisk(*))	Tested	Level 1	Level 2	Level 3	Level 4 & 5	Level 1	Level 2	Level 3	Level 4 & 5	PHE Exempt	Number PHE Exempt & Tested	Number PHE Exempt & Not Tested	Percent PHE Exempt & Tested	Percent PHE Exempt & Not Tested
All Students *	17	0	1	3	13	0.0%	5.9%	17.6%	76.5%	17	17	0	100.0%	0.0%
Female	10	0	1	1	8	0.0%	10.0%	10.0%	80.0%	10	10	0	100.0%	0.0%

If multiple administrations of the same assessment were taken, the assessment on which the student earned the highest performance level is displayed

**Public Health Emergency (PHE) Exempt are students reported as Exempt for a Regents assessment due to a Public Health Emergency (standard achieved '86'). Exempt students who took a Regents exam in the subject are included in "PHE Exempt, Tested."

Exempt students who did not take a Regents exam in the subject are included in "PHE Exempt, Not Tested."

Resources

SIRS Reporting Timeline

http://www.nysed.gov/common/nysed/files/information-reporting-services/sirs-reporting-timeline-2021-22.pdf

2021-2022 SIRS Manual

https://www.p12.nysed.gov/irs/sirs/home.html

Information and Reporting Services

http://www.nysed.gov/information-reporting-services

Data Warehouse Support

- Support Team
  - Gloria Bulman
  - Tammy Reilley
  - Rich Yeoman

- EduTech Support Contact Information
  - E-mail – datawarehouseextracts@edutech.org
  - Phone – 1-800-722-5797 option 7

Discussion

Educational
Technology Service
Genesee Valley
Wayne-Finger Lakes

EDU**TECH**