**Basic Educational Data System (BEDs) Day Verification/Checklist**

**BEDS Institutional Master File (IMF)**

* Date Due:
* NYSED Website for Information <http://www.p12.nysed.gov/irs/beds/IMF/home>
* Site contains forms and instructions for completing the forms
  + One form per building
  + One form for the district
* Data is entered into the online application on the NYSED Business Portal

**January Snapshot: BEDS Day Verfication of Data through NYS Data Reporting**

* Date Due: Last Level 0 Lock Date
* Date of NYS Data Extract:
* Enrollments by grade, district of residence, district Pre-K, and supplemental Enrollment counts collected for calculating preliminary State Aid allocations
  + SIRS-312 BEDS Day Enrollment Verification Report for State Aid
  + SIRS-313 BEDS Day Enrollment by Location of Enrollment & Student Subgroup
  + SIRS-314 BEDS Day Enrollment Verification Report by District of Residence
  + SIRS-319 BEDS Day Enrollment in Public and Charter Schools by Resident District
* Free or Reduced Lunch student enrollments by grade, district of residence, district Pre-K and supplemental enrollment counts are collected for calculating preliminary State Aid Calculations
  + SIRS-323 Free and Reduced-Price Lunch Eligible Students Enrolled on BEDS Day
  + SIRS-327 Free and Reduced-Price Lunch Eligible Students Enrolled on BEDS Day-Eligibility Types

**Special Education Data Elements VR 1-9 throught PD Data System**

* Date Due: Last Level 0 Lock Date
* Date of NYS Data Extract:
  + VR1: Preschool Child Count Report by Race/Ethnicity
  + VR2: School Age Child Count by Age and Disability
  + VR3: School Age Students by Disability and Race/Ethnicity
  + VR4: Preschool LRE Setting Report
  + VR6: District Report of Preschool Student by Primary Service Provider
  + VR7: Provider Report of Preschool Student by Primary Service Report
  + VR8: District Report of School Age Student by Building Where Enrolled
  + VR9: Provider Report of School Age Students