

The University of the State of New York
THE STATE EDUCATION DEPARTMENT

PROPOSED AMENDMENT FOR A
FEDERAL OR STATE PROJECT
FS-10-A (11/09)

☐ = Required Field

Agency Name:	WFL BOCES	WAYNE
Mailing Address:	131 Drumlin Court	County
	Newark, NY 14513	

Agency Code:

Amendment #:

Project Number:

Contract #:

Contact Person:

Tel:

E-mail Address:

INSTRUCTIONS

- Submit the original and two copies directly to the same State Education Department office where budget was mailed. DO NOT submit this form to Grants Finance.
- This form need only be submitted for budget changes that require prior approval as follows:
 - Personnel positions, number and type
 - Equipment items having a unit value of \$5,000 or more, number and type
 - Minor remodeling
 - Any increase in a budget subtotal (professional salaries, purchased services, travel, etc.) by more than 10 percent or \$1,000, whichever is greater
 - Any increase in the total budget amount.
- Amendment # at top of this page must be completed.
- If extra room is needed for explanations, expand the rows using the row breaks on the left.
- Do not use the FS-10-A for requesting a project extension.

CHIEF ADMINISTRATOR'S CERTIFICATION

I hereby certify that the requested budget changes are necessary for the implementation of this project.

Date: 4-18-19

Signature: 

FOR DEPARTMENT USE ONLY

Program Approval:

Date:

Finance:

☐

Logged

☐

Approved

SUBTOTAL	EXPLANATION (Provide same detail as required in FS-10 Budget)	SUBTOTAL INCREASE	SUBTOTAL DECREASE
15 - Professional Salaries	With less time in Year 1, We were unable to hire the blended learning coord; we are proposing an increase of the Online Coordinator to .5FTE for Sept, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May, Jun; Also will pay 2 teachers for curriculum writing/modification at \$32/hour for 40 hours each		\$13,584
16 - Support Staff Salaries	.20FTE of Clerical Staff for Sept, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May, Jun	\$10,000	
40 - Purchased Services	Need more money for projected teacher stipends	\$2,070	
45 - Supplies & Materials			
46 - Travel Expenses			
80 - Employee Benefits	increase needed to cover higher FTE of Online Coordinator and clerical staff; no health insurance was included in original projections; we are including it now as well	\$1,514	
90 - Indirect Cost			
49 - Boces Services			
30 - Minor Remodeling			

20 - Equipment			
	Total Increase or Decrease:	(+) \$ 13,584	(-) \$ 13,584
	Net Increase or Decrease:	\$ 0	
ENTER BUDGET >	Previous Budget Total:	\$ 199,931	
	Proposed Amended Total:	\$ 199,931	

Wayne Finger Lakes BOCES
Learning Technology Grant, Addendum, April 12, 2019
Mike Morone, mike.morone@edutech.org
(315) 332-7331

This addendum serves to rationalize and clarify the changes we are requesting to our grant.

Category	Rationale/clarification of requested changes
Professional Staff Salaries	<p>We are increasing the allocation of time spent on grant activities by our Online Coordinator, from .33 FTE to .50 FTE.</p> <p>We are adding budget money to pay two teachers 50 hours each, at \$32/hour, to modify our online courses. We forgot to add this budget item in our original FS10.</p>
Support Staff Salaries	<p>We are adding a secretarial staff member (.2 FTE) to help support grant activities, such as registration for professional development workshops (10 scheduled), workshop participation communications, management of stipends, and other related duties. Otherwise, we would not have the time to do this ourselves, nor the expertise in the registration system, which is called "My Learning Plan".</p>
Purchased Services	<p>Professional Development: In the shortened time frame for grant activities in year 1, we were not able to hire a Blended Learning trainer. So we would like to partner with the University of Rochester, Warner School staff to have them develop and deliver the Blended Learning training, the Online Learning Coordinator training, management of our Professional Learning Community, and management of our Advisory Team. The Calculation of Costs are detailed in our FS10.</p> <p>Stipends for Online Learning Coordinator Training: We initially budgeted for one person/district. However, most districts requested two or more people. We expanded this category to accommodate stipends for two people per district, with 17 slots left over for use as needed.</p> <p>Stipends for Blended Learning Training: We are receiving far fewer registrations for this training. We initially budgeted for 15 teachers per district, but a more realistic number is 5 per district.</p> <p>These changes allow us to better meet district needs.</p>
Employee Benefits	<p>Employee benefits were changed to account for the changes to Professional and Support Staff Salaries</p>

Michael Morone 4/12/2019

